



## Task Management

### Track projects by categories and lists:

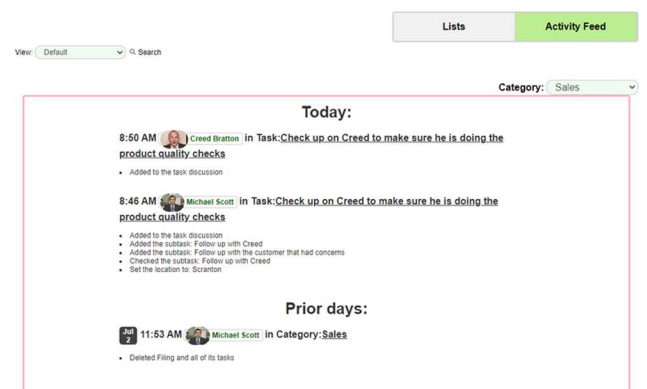
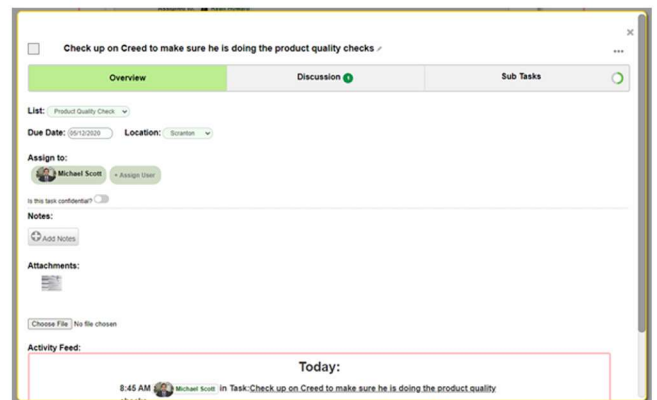
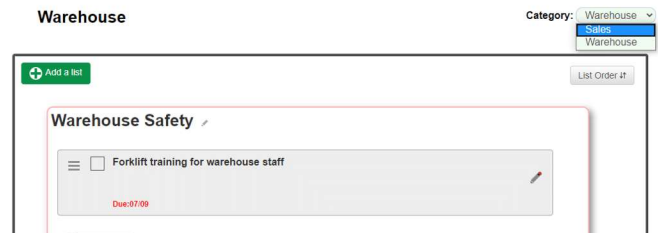
- Customize who has access to each category to collaborate with multiple teams
- Use lists to clearly display individual projects in each category

### Robust task options

- Assign tasks to individuals or multiple users
- Team members can be notified for their assignment through email or text
- Set due dates
- Set location
- Attach photos and files in task notes or discussion

### Track progress with the activity feed

- Each category has its own feed to keep members up to date
- Follow project progress at a glance
- Keep track of remote workers without the need for daily meetings



Reduce your time and headache managing your team with one easy to use app?

