



honeybeeBase.com

Employee Scheduling

Easy to build



- Quickly create new shifts
- Use drag & drop or reassign to quickly and easily move shifts between employees
- Place open shifts at the top to know when coverage is needed
- Add details such as breaks, notes, position, location, or up to 5 other

Templates



- Create templates
- Import from prior weeks
- Create recurring schedules for as many weeks into the future as you want

Shift Coverage



- Schedule makers can send shifts to the market to be claimed
- Employees can swap shifts automatically or with manager approval
- Notifications can be sent when shifts are available in the marketplace

Notify



- Choose to notify your staff when a schedule is published
- Pick a date in the future to notify them
- Let them know of any changes made to a published schedule
- Notifications are available through web, email or text message

Availability



- Staff can set their ongoing availability
- Staff can request specific days off
- Both will populate while building schedules

Track Labor



- Use our included time tracking and compare scheduled shifts to actual hours worked by your employee
- Hints allow you to see potential violations

Reduce your time and headache managing your team with one easy to use app?

Yes please!