

Payroll Notes



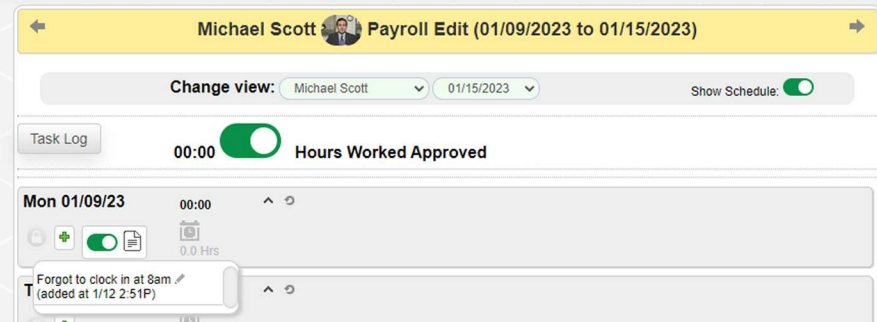
Provide a quick and easy way for users to inform their supervisors of time clock corrections

Problem:

Users need the ability to contact their supervisors when corrections are needed to their time clock that is quick and easy

Solution:

honeybeeBase payroll notes feature can allow users to submit a note to their supervisor for any needed corrections to their time clock



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Key Features

- Notes can be submitted with a time punch or separately
- They show up on a user's time card making for the supervisor to review them
- Settings allow a requirement for notes to be acknowledged before a time card can be approved