

Task Options



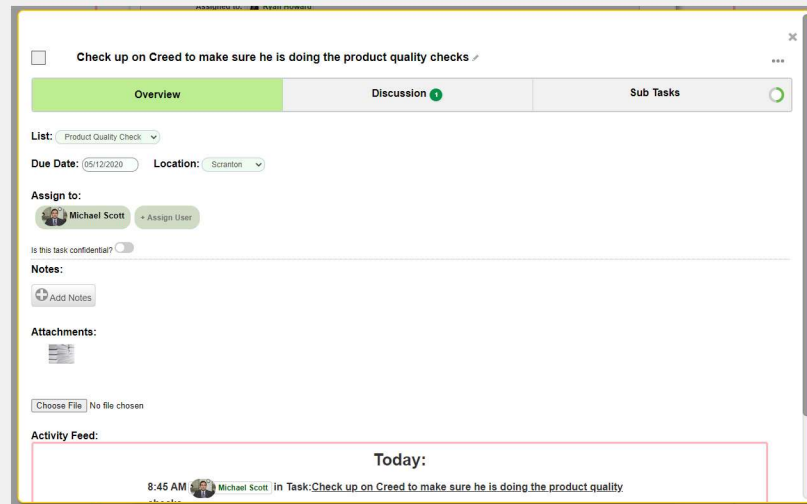
Task features allow for better tracking of information within the task

Problem:

Proper task management requires the ability to provide essential information about the task and good notes throughout the process.

Solution:

honeybeeBase task management allows team members to keep notes, add to the discussions, create checklists and more to keep proper notes on task progress.



[Learn More at honeybeebase.com](https://honeybeebase.com)

Key Features

- Assign tasks to individuals or multiple users
- Team members can be notified for their assignment through email or text
- Set due dates
- Set location
- Attach photos and files in task notes or discussion
- Create sub tasks for even more details