

Task Categories and Lists



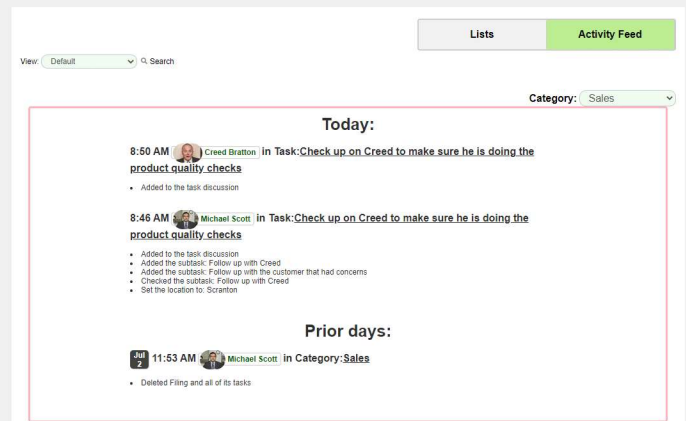
Managing tasks effectively also requires the ability to manage how they are organized

Problem:

When building large scale task lists, users need the ability to sort those tasks into larger projects

Solution:

honeybeeBase task management provides lists and categories to help maintain organizational structure for tasks. Categories can have customized access so that each team can keep track of their tasks separately.



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Key Features

- Customize who has access to each category to collaborate with multiple teams
- Use lists to clearly display individual projects in each category